



Centre for Child and the Law, NLSIU Internship Policy

Centre for Child and the Law (CCL) is a unique research centre of NLSIU. It was established as a specialized multi-disciplinary research centre of NLSIU on 1st April 1996. The centre has derived its overall mandate from the NLSIU Statute. CCL is an action research unit of NLSIU and is governed in all administrative and financial aspects by NLSIU's rules and regulations. However, the nature of its work is more related to social action and learning therefrom, rather than teaching by itself. CCL is therefore staffed with a different kind of team, which is more into outreach, campaigning and applied research, than into teaching and academic research.

The Centre undertakes research and direct field action on a range of child rights issues. The core thrust areas are currently on the following: Child Protection which includes child care and protection, child sexual abuse, child marriage and child labour; Universalization of the Right to Equitable Quality School Education and Right to Food. The Centre has a strong and vibrant team working on different child rights issues which involve both Desk and field research.

CCL, NLSIU takes interns for regular on-site internships within the office space as well as for field research for specific activities and campaigns related to child rights.

A. Scheme of Internship

a. 1st Phase

- i. The intern must indicate his/her choice of interest for internship i.e., Child Protection, Right to Education or Right to Food etc.
- ii. Those interested should apply here: <https://ccl.nls.ac.in/internship/apply-here/>
- iii. The candidates interested in doing internship must submit their application at least 2 months in advance providing the following information in the application:
 1. Name
 2. Email Address
 3. Phone number
 4. Course of Study
 5. Name of the College/University
 6. Current Year of Study
 7. Preferred duration of internship (with dates)
 8. Area of Interest (Select from the dropdown)
 9. Previous internship details
 10. Statement of Purpose
 11. Writing Sample on the subject of interest within the scope of child rights



- iv. Once the internship application is approved by the concerned Programme head, a formal email will be sent from CCL, NLSIU
 - b. 2nd Phase – Once the intern is selected, he/she must report to the concerned Programme Head who will be their immediate supervisor. Intern must meet the Centre Coordinator, other Programme Heads and staff at CCL as soon as the internship begins. The interns must sign the attendance register every day and meet the designated supervisor and take instructions for their agreed work. The tasks should be completed by the intern, and this will be monitored and followed throughout the internship period.
During the internship period, interns may be asked to attend seminars, conferences and any other field based events based on the invitations they will get from their Supervisors or from the centre coordinator. The intern must provide timely updates on the progress made on the tasks, and submit reports to their respective-supervisor.
 - c. 3rd Phase – Interns may be asked to share the research assigned to them in the form of a paper and they are expected to make a presentation before the end of the internship.
 - d. 4th Phase – Interns must submit a final report to the supervisor after incorporating the suggestions and inputs provided by the supervisor and the final copy is to be marked to the internship-in charge for documentation and processing the certificate.
- B. Attendance (Mandatory)
- a. Attendance at the Centre between 9.30 AM to 5 PM (excluding the lunch and tea break of 45 minutes) is mandatory. Poor attendance may result in non-issuance of the internship certificate.
- C. Duration of internship
- a. Minimum duration of internship is 30 working days or 4 weeks. Relaxation may be granted in exceptional circumstances subject to the approval from the centre coordinator. Such a request will have to be made through the concerned Programme head.
- D. Submission of Report (Mandatory)
- a. The final report on the research tasks undertaken by the intern should be submitted to the supervisor 3 days prior to the end of the internship period.
 - b. Late submission of the report or submission of the report after the internship period will not be accepted by the Centre. If the intern's University/College requires the Centre to fill an evaluation form, he/she must submit it to the concerned supervisor one week before the conclusion of the internship.
 - c. The interns will also need to fill in a feedback form which will be given to them at the conclusion of their internship and the copy must be handed over to CCL, NLSIU.
- E. Issuance of Certificate



- a. The Certificate of Internship shall be issued on successful completion of all the mandatory requirements during the internship to the complete satisfaction of the Supervisor and the Centre Coordinator.
- F. Accommodation Facilities
- a. The intern is expected to make his/her own arrangement for accommodation during the internship period.
- G. Kindly Note:
- a. All internships are subject to availability of vacancy/topics in CCL, NLSIU.
 - b. Interns must produce their University/College ID cards on the day of reporting to the internship.
 - c. All applications for internship should reach the internship in charge at least 2 months before commencement of the proposed internship. Late applications will not be considered.
 - d. Interns are requested to bring their own laptop to do work.
 - e. Intern should hold regular interaction on the progress of the research with the supervisor.
 - f. CCL, NLSIU will not provide any financial assistance during the internship.
 - g. If any intern has any complaint or a problem during the internship, (including complaints concerning sexual harassment) he/she must contact the Centre coordinator of CCL, NLSIU.
 - h. The interns must sign the register every morning and must work from the NLSIU library after reporting to the Supervisor.
 - i. Interns must work in CCL office or NLSIU library.

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